

READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual Meeting
Regular Meeting 7:00 p.m.
April 27, 2021

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting remotely on April 27, 2021 at its regularly scheduled time. Due to the current public health pandemic, the members of the public who wish to attend the meeting are encouraged to do so virtually by going to Meeting ID: meet.google.com/vsa-noza-yst or joining by phone:(US)+1 812-777-8621 PIN: 473 895 238#. The agenda and all materials for the Board meeting appear on the Board web page.

I. CALL TO ORDER BY BOARD PRESIDENT– OPEN PUBLIC MEETINGS ACT

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

II. FLAG SALUTE

III. SUPERINTENDENT'S REPORT

- District Goals Presentation
- QSAC Presentation
- Final Budget Adoption
- Revised District Calendar 2020-2021

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at jbohm@readington.k12.nj.us by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting.

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

V. CORRESPONDENCE

- Email M.W. - Bus Matter

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.03
Motion _____ 2nd _____
- 1.01 March 2021 Enrollment and Drill Reports
(Attachment 1.01)
- 1.02 RMS Quarterly Discipline Report Quarter 3/January 28 - April 14, 2021
(Attachment 1.02)
- 1.03 Motion to accept the New Jersey Quality Single Accountability Continuum (NJQSAC) results designating the Readington Township Board of Education as high performing.
(Attachment 1.03)

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.02
Motion _____ 2nd _____
- 2.01 Motion to approve the Meeting Minutes April 13, 2021.
- 2.02 Motion to approve the Meeting Executive Session Minutes April 13, 2021.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

C. FINANCE/FACILITIES Committee Report

3. Motion to adopt 3.01 - 3.09
Motion _____ 2nd _____
- 3.01 Motion to approve the **Bill List** for the period from **April 15, 2021 through April 28, 2021** for a total amount of **\$392,627.72**.
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule April 27, 2021** for a total amount of **\$594.00**.
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll** for the month of **February 2021** for a total amount of **\$2,049,055.68**. and for the month of **March 2021** for a total amount of **\$2,046,980.46**.
(Attachment 3.03-3.03a)
- 3.04 Motion to ratify and approve the following **Account Transfers** for **February 1, 2021 through February 28, 2021 and March 1, 2021 through March 31, 2021**.
(Attachment 3.04-3.04c)
- 3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: February 28, 2021 and March 31, 2021 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of February 28, 2021 and March 31, 2021 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of February 28, 2021 and March 31, 2021 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending February 28, 2021 and March 31, 2021. (Attachment 3.05-3.05c)

3.06 Motion to approve the following resolution adopting the 2021-2022 Budget:

BE IT RESOLVED that the budget be approved for the 2021-2022 School Year and that the Superintendent and the SBA/Board Secretary be authorized to implement the following final budget and present the A4F request of school taxes to the Township of Readington.

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL 2021-2022
Total Expenditures	35,485,585.00	351,000.00	2,046,788.00	37,883,373.00
Less: Anticipated Revenues	4,643,477.00	351,000.00	141,267.00	5,135,744.00
Taxes to be Raised	30,842,108.00	0.00	1,905,521.00	32,747,629.00

(Attachment 3.06-3.06b)

3.07 Approval of the adoption of tuition rates for 2021-2022:

BE IT RESOLVED to establish the following tentative tuition rates for the 2021-2022 school year:

Kindergarten	\$18,661.00
Grades 1-5	\$20,835.00
Grades 6-8	\$21,209.00
*Learning Language Disabled	\$34,213.00
*Behavioral Disabilities	\$40,469.00
*Autism	\$48,448.00
*Preschool Disabled (part time)	\$21,014.00
*Preschool Disabled (full time)	\$26,968.00

*Rates listed subject to modification based on actual needs required for the Individualized Educational Plan of the student(s)

3.08 **WHEREAS**, the Readington Township Board of Education is in receipt of the New Jersey Department of Agriculture's (NJDA) Audit Report and **WHEREAS**, the Board of Education is required to accept the report and approve the corrective action plans for any recommendations from the audit and certify implementation of corrective action, **NOW, BE IT RESOLVED** that the Readington Township Board of Education accepts the NJDA Audit Report and now approves the certification of implementation for the corrective action plan for the recommendations in the report. (Attachment 3.08)

3.09 Motion to approve the following resolution:

WHEREAS, the Readington Township Board of Education (the "Board") advertised for bids for the Roof Replacement at Holland Brook School Project (hereinafter referred to as "the Project"); and **WHEREAS**, on April 20, 2021, the Board received bids for the Project; and **WHEREAS**, VMG Group submitted the lowest bid for the Project with a base bid in the amount of \$799,000.00, together with Alternate No. 1 in the amount of \$18,000.00, Alternate No. 2 in the amount of \$75,000.00 and Alternate No.3 in the amount of \$89,000.00, for a total contract sum of \$981,000.00; and **WHEREAS**, the Board desires to proceed with the base bid and all alternates; and **WHEREAS**, the bid submitted by VMG Group is responsive in all material respects and the Board is desirous of awarding the contract for the Project to VMG Group; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the bid for the Project to VMG Group, in the total contract sum of \$981,000.00.

BE IT FURTHER RESOLVED, that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED, that the Board Attorney is hereby directed to draft an agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for this project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution. (Attachment 3.09)

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**D. EDUCATION/TECHNOLOGY
Committee Report**

4. Motion to adopt 4.01 - 4.08
Motion _____ 2nd _____

4.01 Motion to approve Judith Wilson, consultant, at a cost of \$2,100.00 to conduct professional development for the Board of Education on leadership effectiveness through two 90-minute workshops for the 2021-2022 school year.

4.02 Motion to approve Divonna Stebick, consultant, in the amount of \$7,500.00 for the District's Teacher Inquiry Project for the 2021-2022 school year, paid for through ESSA Title II.

4.03 Motion to adopt the following fundraiser for the 2020-2021 school year:

SCHOOL	FUNDRAISER	RECIPIENT
RMS	Dine-Around-Town	Readington Athletic Booster Club

4.04 Motion to approve and ratify an Out of District Placement for student S-004 to attend Montgomery Academy effective April 13, 2021 at a tuition rate (prorated) for the 2020-2021 school year in the amount of \$17,494.08.

4.05 Motion to approve tuition contract for non-resident staff member's child to attend Readington Township Schools at the tuition rate \$4,200.00 for the 2021-2022 school year:

- Employee #6569

4.06 Motion to approve a donation of books titled *When Grandma Gives You a Lemon Tree* to Holland Brook School for the 2020-2021 school year, donated by Two Men and a Truck Co.

4.07 Motion to apply for a Child Assault Prevention Grant in the amount of \$4,475.80 for programs and workshops at all Readington Township schools. (Attachment 4.07)

4.08 Motion to accept the Superintendent's recommendation and approve the following student placement in the Readington Township School District as follows:

STUDENT NAME	UNIVERSITY/COLLEGE PROGRAM	SCHOOL/COOPERATING TEACHER	EFFECTIVE DATES
Alexandra Collado	Rutgers University Clinical Field Practice - Fall 2021	Whitehouse School/Teresa Miller	Fall Semester 2021 (5 days per week)

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**E. PERSONNEL
Committee Report**

5. Motion to adopt 5.01 - 5.06
Motion _____ 2nd _____

5.01 Motion to accept the following resignations:

NAME	POSITION	EFFECTIVE DATE
Elizabeth Horvath	Teacher/Language Arts (RMS) 20-01-D2/aew	July 1, 2021

5.02 Motion to ratify and accept the following appointment:

NAME	POSITION	SALARY	EFFECTIVE DATE
Kristen Halozan	Teacher/Art (RMS) 20-01-D2/afn	\$56,235 BA Step 1-2 (1) (Prorated)	04/16/2021 - 06/30/2021

5.03 Motion to create the position and adopt the following job description:

- Assistant to the Business Administrator
(Attachment 5.03)

5.04 Motion to accept the Superintendent's recommendation and approve the following position control change and designated transfer for the 2021-2022 school year:

NAME	CHANGE	POSITION	LOCATION
Katherine DeRiso	Transfer from:	Assistant Business Administrator/ Board Secretary (10-05-D1/aad)	BOE
	to:	Assistant to the Business Administrator/Board Secretary (new position)	BOE

5.05 Motion to approve a stipend in the amount of \$6,500.00 for Marci Cole, Dispatcher, for the 2020-2021 school year to perform supervisory duties for Branchburg Board of Education beyond contractual hours under the shared services arrangement previously approved by the board on June 9, 2020. Stipend shall be paid in full by Branchburg Board of Education.

5.06 Motion to approve the following teachers and aides as special education chaperones & substitute chaperones for spring sports at their contractual rate.

Kaitlyn Wagner	Dan Kimple	Denise Hawkins	Nancy Hill
----------------	------------	----------------	------------

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**F. COMMUNICATION
Committee Report**

6. Motion to adopt 6.01 - 6.03
Motion _____ 2nd _____

6.01 Motion to accept the Superintendent's recommendation and approve the following attached policies for first reading:
(Attachment 6.01)

- Policy 1643 - Family Leave
- Policy 2415 - Every Student Succeeds Act
- Policy 2415.02 - Title I - Fiscal Responsibilities
- Policy 2415.05 - Student Surveys, Analysis and/or Evaluations
- Policy 2415.20 - Every Student Succeeds Act Complaints
- Policy 4125 - Employment of Support Staff Members
- Policy 6360 - Political Contributions
- Policy 8330 - Student Records
- Policy 9713 - Recruitment by Special Interest Groups

6.02 Motion to accept the Superintendent's recommendation and abolish the following policies:

- Policy 2415.01 - Academic Standards, Academic Assessments and Accountability
- Policy 2415.03 - Highly Qualified Teachers
- Policy 3431.1 - Family Leave
- Policy 3431.3 - New Jersey's Family Leave Insurance Program
- Policy 4431.1 - Family Leave
- Policy 4431.3 - New Jersey's Family Leave Insurance Program
- Policy 5118 - Non-Resident Pupils
- Policy 7150 - Use of School Facilities

6.03 Motion to accept the Superintendent's recommendation and approve the revised District Calendar for the 2020-2021 school year.
(Attachment 6.03)

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

VII. UNFINISHED BUSINESS

- Board Self Evaluations and Training Opportunities

VIII. NEW BUSINESS FROM BOARD

- Green Committee Meeting Minutes

IX. OPEN TO THE PUBLIC

X. EXECUTIVE SESSION

Motion _____ 2nd _____

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss the Superintendent's Evaluation and Training, and RTAA negotiations for approximately 30 minutes at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

XI. RETURN TO PUBLIC SESSION

Motion _____ 2nd _____

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

XII. ADJOURNMENT

Motion to adjourn at:

Motion _____ 2nd _____

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____